

Maintenance Checklist

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KITCHEN & BATHS

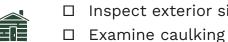
- □ Clean garbage disposal.
 □ Clean sink drains.
 □ Checkand clean range hood filter.
 □ Check toilets and sinks for evidence of leaks.
 □ Clean aerators on faucets and showers. Freshen sink drains with
- hot water and baking soda.



SYSTEMS

- ☐ Test smoke & carbon monoxide detectors.
- ☐ Replace HVAC air filters (every three months or as needed).

EXTERIOR



☐ Inspect exterior siding, paint, masonry, and trim.

☐ Check fencing and decking for homeowner maintenance needs.

- ☐ Examine caulking around doors and windows, reapplying as needed.
- ☐ Inspect and clean gutters and downspouts. Keep your foundation clear of plant materials and debris.
- $\hfill\square$ Inspect doors and windows and clean sliding tracks.
- ☐ Maintain original grading, drainage, and landscaping. (Page 7 of New Home Maintenance Manual)

This checklist is a handy thought starter that can serve as a helpful reminder. It is not intended to replace the official warranty manual and checklist or any manufacturer's warranty or care guides. Please reference the appropriate maintenance materials for in-depth instructions.





Maintenance Checklist



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- □ Clean garbage disposal.□ Clean sink drains.
- ☐ Check and clean range hood filter.
- $\hfill\Box$ Check toilets and sinks for evidence of leaks.
- ☐ Clean aerators on faucets and showers. Freshen sink drains with hot water and baking soda.
- ☐ Examine caulking, reapply as needed.
- ☐ In freezing temperatures, you can keep cabinet doors open under sinks to help with warm air circulation.



SYSTEMS

- ☐ Test smoke & carbon monoxide detectors. Change batteries as needed.
- ☐ Seasonal maintenance on HVAC system.
- ☐ Replace HVAC air filters (every three months or as needed).
- ☐ Turn off irrigation once the rain season begins. Make sure to drain it once it is turned off. Insulate any above ground components.
- ☐ Examine you water heater and clean the filter (if your appliance has one).
- ☐ Keep your thermostat set to a consistent temperature between 65-68 degrees.

EXTERIOR



- ☐ Check fencing and decking for maintenance needs.
- ☐ Inspect exterior siding, paint, masonry, and trim.
- ☐ Examine interior and exterior caulking around doors and windows, reapplying as needed.
- ☐ Inspect and clean gutters and downspouts. Keep your foundation clear of plant materials and debris. Have your roof inspected.
- ☐ Inspect doors and windows and clean sliding tracks. Adjust weatherstripping as needed.
- ☐ Maintain original grading, drainage, and landscaping. (Page 7 of New Home Maintenance Manual)
- ☐ Disconnect all outside hoses and install hose bib covers to keep exterior faucets from freezing.

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 □ Clean sink drains.
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 □ Freshen sink drains with hot water and baking soda.
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SYSTEMS

- □ Test smoke & carbon monoxide detectors.
 □ Replace HVAC air filters every three months or as needed.
 □ Survey of the HVAC compressor by a licensed professional.
 □ Check fire extinguishers for proper charge.
 □ Close irrigation drain, turn water back on adjust timer, and te
- ☐ Close irrigation drain, turn water back on, adjust timer, and test sprinklers (weather permitting).



EXTERIOR

□ Check fencing and decking for homeowner maintenance needs.
 □ Inspect exterior siding, paint, masonry, and trim.
 □ Examine caulking around doors and windows, reapplying as needed.
 □ Inspect and clean gutters, and downspouts.
 □ Inspect doors and windows and clean sliding tracks.
 □ Lubricate the garage door springs and hinges.

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- ☐ Clean aerators on faucets and showers.



SYSTEMS

- ☐ Test smoke & carbon monoxide detectors.
- ☐ Seasonal maintenance on HVAC by licensed professional.
- ☐ Replace HVAC air filters every three months or as needed.
- ☐ Close irrigation drain, turn water back on, adjust timer, and test sprinklers.



EXTERIOR

- ☐ Check fencing and decking for maintenance needs.
- ☐ Inspect exterior siding, paint, masonry, and trim.
- ☐ Examine caulking around doors and windows, reapplying as needed.

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